Registration No:

Date:

**Dear Director of seed and plant certification & registration institute (SPCRI):**

 Respectfully informs that the amount of ……… … tons\Kilogram of ……………………….seed, belong to ……………………………………………… institute/company/center, produced under the supervision of SPCRI, is ready to process or pack. Please order that the relevant cards (OECD or ISTA lab) including the related seed lots, to be issued according to the following table. Additionally, according to the rules of the International Seed Testing Association, it has been taken care that the weight of the proposed seed lot does not exceed the maximum weight of the seed lot. Meanwhile, I accept the responsibility of any consequences resulting from the inconsistency of the seed documents with the statements set forth in the table below.

**Fungicide / Insecticide(s) description**: …………………………………………………………………………..

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Seed Lot | Seed | Variety | Seed type | Seed class | Production Year | Number of container(s) | Container Weight (Kg) | Total seed lot weight (Kg) |
| Open-pollinated | Hybrid | Parental line | Pre-basic | Basic | Certified |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |  |  |
|  Address:  City: Province: Phone No: |

**Yours sincerely:**

**Name and signature of administrator of the**

**Corporation/ institute/ research center**